



DEFERRAL CHANGE

PERSONAL DATA



Did you know? You can easily submit your deferral change request online? Log into your account at www.nysdcp.com click "Manage my Account" and select "Change Contributions."

Name (Please Print)

Required: Account Number (Preferred)
OR Last 4 of SSN

Home Address

Date of Birth

City

State

Zip

Home Telephone Number

Employer

Work Telephone Number

Employer Address

State Agency Code/Local Employer
ID Number

City

State

Zip

☐ **This is a change to my home address of record.** Please update my account accordingly.

DEFERRAL INFORMATION

Your deferral cannot be less than 1% or your gross salary or less than \$10 per pay period. The maximum you may defer in 2022 is \$20,500. There are special provisions that may allow you to defer more than \$20,500 if you are age 50 or over or if you are within three years of being eligible to retire without any reduction in your retirement benefits. If you have questions please contact the HELPLINE at 1-800-422-8463 or visit www.nysdcp.com.

Please note that you do not have to select both types of deferrals. If you do select both, the total cannot exceed 100%. If your employer is a local town, village, or school, please check with your payroll department or the HELPLINE to determine whether to insert a dollar amount or a percent. If you are paid through the State Comptroller, please enter a percent.

Pre-Tax Deferral: _____ % *(Whole percentages only) per pay period*

Roth Contribution: _____ % *(Whole percentages only) per pay period*

AUTHORIZATION

I authorize my employer to deduct the deferral amount or percentages set forth above each pay period for the purposes of contributing it to my Plan account. This agreement will continue until further notice by me. Some mutual funds may impose a short-term trade fee. Please read the underlying prospectuses carefully. Deferrals made by other than New York State residents may be subject to the income tax in the year deferred in their state of residence. Please read your state income tax instructions carefully.

Participant Signature

Date

Return to:

New York State Deferred Compensation Plan
Administrative Service Agency
P.O. Box 182797
Columbus, OH 43218-2797

Overnight Address: New York State Deferred Compensation Plan
Administrative Service Agency, DSPF-F2
3400 Southpark Place, Suite A
Grove City, OH 43123-4856

Fax to: 1-877-677-4329

*When faxing paperwork, please allow two hours for your form to be received.
If your fax is sent after 3:00pm your paperwork will be filed on the next business day*